

Minutes
Converse County Library Board of Trustees
Meeting of February 27, 2012

Present: Scott Barber, Holly Shoemaker, Trish Popovitch, Jeremy Matter and Director Karen Hopkins

Teleconnect: Michelle Romberg

Observer: Jeff Bond of HeinBond; Mary Keating Scott, Paul Taylor & Paul Hanley of George K Baum & Company and Branch Manager Paul Pidde

Call to Order: Vice-President Romberg called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:07 PM, on Monday, February 27, 2012 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Popovitch moved that the consent agenda be approved as presented. Shoemaker seconded the motion. Motion carried.

George K. Baum & Company:

- Mary Keating Scott & Paul Taylor of the Casper office and Paul Hanley from the Denver, CO office of George K Baum & Company talked to the Board about the company and what services they can provide for expanding the libraries. Mary introduced the company and gave a brief overview of the company and some of the public entities in WY they have worked with. Paul Hanley of the Denver office talked about some of the services available and how different parts of the general project can be approached. Paul Hanley then went over the rough timeline/items to be done and elaborated slightly on what the elements were about and how they tied together and how one leads into another.

Reports:

- Building: Jeff Bond of HeinBond updated the Board on the progress of preparing materials to be used for presentations and general information sessions. Jeff also brought updated estimates for approximate costs for the two buildings along with updated drawings for both facilities.
- Financial: Hopkins presented financials to the Board including the Check Register, the Balance Sheet and the Profit & Loss. Shoemaker moved that the financial reports be accepted as presented. Popovitch seconded the motion. Motion carried.
- Director: Directors reports are included in Board packet.

Unfinished Business:

- Public Relations RFP: Hopkins distributed a copy of the response from Kemper-Odell which covered what they could do but did not have an estimated dollar figure. Hopkins will respond to the two proposals with a letter saying that we have re-evaluated our current needs and will keep them in mind for our long term PR needs.

New Business:

- CD 37506: Matter moved that Hopkins move the CD into a 3-month CD at the best possible rate available. Shoemaker seconded the motion. Motion carried.
- Glenrock trees: Popovitch moved that 3 Star Tree Service be retained for tree clean-up and bush trimming for the bid price of \$825.00. Matter seconded the motion. Motion carried. Pidde will contact the bidders with the results of the Board decision.
- Policy: Tabled until the March Board meeting.

Announcements:

- Popovitch mentioned the upcoming lecture by Dr. Seth Ward, a professor at the University of Wyoming, on “Democracy and Religion in the Middle East”. The lecture will be at the Glenrock Branch Library on Thursday, March 15, 2012 at 6:00 PM.

Next Meeting: Monday, March 19, 2012, 4:30 PM, Douglas

There being no further business to bring before the Board, the meeting was adjourned at 6:44 PM.