

Minutes
Converse County Library Board of Trustees
Meeting of April 18, 2012

Present: Scott Barber, Holly Shoemaker, Michelle Romberg, Trish Popovitch, Jeremy Matter and Director Karen Hopkins

Observer: Branch Manager Paul Pidde

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:40 PM, on Monday, April 18, 2012 at the Converse County Library in Douglas.

Consent Agenda Approval: Popovitch moved that the consent agenda be approved as presented. Romberg seconded the motion. Motion carried.

Reports:

- Building: Hopkins reported that Bond is updating the color matching for both libraries to better see the corresponding areas.
- Financial: Hopkins presented financials to the Board including the Check Register, the Balance Sheet and the Profit & Loss. Shoemaker moved that the financial reports be accepted as presented. Romberg seconded the motion. Motion carried.
- Director: Directors reports are included in Board packet.
- Foundation: Next meeting is May 7, 2012.

Unfinished Business:

- George K Baum: Board went over the nine items in the Baum email to Hopkins. Hopkins will respond to Baum with Board approved answers. Popovitch will update her draft 500 word argument and get it to Hopkins and the Board for Hopkins to include in her response to Baum.

New Business:

- Leave Transfer Policy (513) Waiver: Shoemaker moved that Minimum Criteria for Requesting Leave, paragraph 2, be amended to read: The employee has been in the continuous employ of the library for the previous 90 days. Popovitch seconded the motion. Motion carried.
- CD 36317 (building): Matter moved that the CD be cashed in and transferred to IMMA acct # 4013913. Popovitch seconded the motion. Motion carried.
- Workers Compensation Insurance: Matter moved to approve the contract with the Wyoming Workers Safety and Compensation Division, Employer Services, as outlined in their letter dated April 11, 2012. Romberg seconded the motion. Motion carried.
- FY2012-2013 Budget: Shoemaker moved that the budget be approved as presented, discussed and amended in the sum of \$1,634,700.00. Matter seconded the motion. Motion carried.

Announcements:

- Poetry Night, April 25, 4:30 PM, Douglas
- Money Smart Week, April 22-28, 2012, Douglas
- Choose Privacy Week, April 29- May 5, 2012
- Dr Seth Ward will present Religion in the Middle East in Douglas, May 1, 2012

Next Meeting: Monday, May 21, 2012, 4:30 PM, Glenrock

There being no further business to bring before the Board, the meeting was adjourned at 8:20 PM.