

Minutes  
Converse County Library Board of Trustees  
Meeting of October 22, 2012

Present: Scott Barber, Michelle Romberg, Jeremy Matter and Director Karen Hopkins in Douglas; Holly Shoemaker in Glenrock

Absent: Trish Popovitch

Observer: Branch Manager Paul Pidde & Randy Hein – HeinBond Architects in Glenrock

Call to Order: Vice-President Romberg called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:50 PM, on Monday, October 22, 2012 at the Converse County Library in Douglas with member Shoemaker, Branch Manager Pidde and Randy Hein of HeinBond Architects in attendance via teleconference mode from the Glenrock Branch Library.

Consent Agenda Approval: Shoemaker moved that the consent agenda be approved as presented. Matter seconded the motion. Motion carried.

Reports:

- Financial: Hopkins presented financials to the. Matter moved that the financial reports be accepted as presented. Shoemaker seconded the motion. Motion carried.
- Director: Hopkins reviewed the Directors reports included in Board packet with an additional update concerning the lighting in the Douglas library. H&H Electric has been called in to provide a quote concerning re-lamping and replacing bad ballasts in the Children's and the non-fiction areas.
- Foundation: Hopkins noted that the Foundation will be meeting on Monday, October 29, 2012.

Building Project:

- Updates: Randy Hein was able to answer questions the Board had concerning: building cost per square foot as compared to typical office building is because the library has to be able to support a far heavier weight per square foot than any office building PLUS it has to be outfitted similar to an office building, hence the higher cost; he was able to clarify the definite future use of Douglas lighting that is in need of re-lamping and ballast replacement; he affirmed that parking will be an inconvenience AT TIMES in both locations WHILE phases of construction are going on, with the cooperation of neighbors in both locations this hassle can be minimized; if the ballot issue passes, a very rough timeline would be 6-12 months for planning/blueprints and 12-18 months for phased construction, i.e. build and setup the new part of both locations, move into the new part, then rehab/convert the existing building.

Unfinished Business:

- Wyoming Retirement will be at the November Board meeting.

New Business:

- Disk repair upgrade: the disc repair machine in Douglas is in need of refurbishment. A new machine is estimated to be \$1,500.00. Matter moved that new machines be provided to both locations. Romberg seconded the motion. Motion carried.

Announcements:

- none

Next Meeting: Monday, November 19, 2012, 4:30 PM, Glenrock Branch Library, Glenrock

There being no further business to bring before the Board, the meeting was adjourned at 5:52 PM.