

Minutes
Converse County Library Board of Trustees
Meeting of November 19, 2012

Present: Scott Barber, Michelle Romberg, Jeremy Matter, Trish Popovitch, Holly Shoemaker and Director Karen Hopkins

Observer: Branch Manager Paul Pidde, Randy Hein & Jeff Bond of HeinBond, Roy Thompson of WY Retirement

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:50 PM, on Monday, November 19, 2012 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Popovitch moved that the consent agenda be approved as presented. Shoemaker seconded the motion. Motion carried.

Unfinished Business:

- WY Retirement: Presentation by Roy Thompson of the WY Retirement System was moved ahead of Reports so Mr. Thompson could get on the road back to Cheyenne as soon as possible. Roy Thompson presented information on the WY Retirement System to the Board and answered questions the Board had concerning the WRP. Earlier in the day, Mr. Thompson spent an hour in Douglas talking to the staff there and an hour in Glenrock talking to the staff there about the same topic.

Building Project:

- Randy Hein and Jeff Bond of HeinBond Architects talked to the Board about options for proceeding from the point of knowing we will have the money to expand, now what do we do. Several options for design/bid/construction were discussed with more discussion to be done after the Board and Director meet with the County Commissioners on December 18, 2012. Hopkins will contact Bob Lindmier about the actual footage of lots available for possible consideration for re-location of the new/expanded library in Douglas. Hopkins will forward this information to the architects for evaluation of building feasibility.

Reports:

- Financial: Hopkins presented financials to the Board including the Check Register, the Balance Sheet and the Profit & Loss. Matter moved that the financial reports be accepted as presented. Popovitch seconded the motion. Motion carried.
- Director: Hopkins reviewed the Directors reports included in Board packet with an additional update concerning the Teen Librarian position. Interviews have been completed with the candidate in Wisconsin being first choice. A follow-up Skype type visual interview is going to be done. Possible start in 2 weeks. A second candidate has a background in PR/Marketing and is a possible choice for the part-time position in PR/Marketing. Possible start after Hopkins returns from surgery in January of 2013.

Hopkins surgery is scheduled for December 11, 2012 and possible return to at least part time in 2-3 weeks.

New Business:

- 2013 Holiday schedule: postponed to the December 2013 meeting.
- 2013 Meeting schedule: postponed to the December 2013 meeting.

Announcements:

- County Commissioners meeting Tuesday, December 18, 2012, 9:30-10:00 AM in the County Commissioners meeting room in the Courthouse

Next Meeting: date to be set after all Board members are canvassed for Tuesday, December 18, Wednesday, December 19 or Thursday, December 20 at 4:30 PM in Douglas

There being no further business to bring before the Board, the meeting was adjourned at 6:52 PM.