

Minutes
Converse County Library Board of Trustees
Meeting of February 25, 2013

Present: Scott Barber, Jeremy Matter, Twink Wickett, Holly Shoemaker, Director Karen Hopkins

Observer: Branch Manager Paul Pidde

Advisory: Jeff Bond of HeinBond Architects, Anders Dahlgren of Library Planning Associates

Call to Order: Secretary/Treasurer Matter called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:38 PM, on Monday, February 25, 2013 at the Converse County Library in Douglas.

Consent Agenda Approval: Shoemaker moved that the consent agenda be approved as presented. Wickett seconded the motion. Motion carried.

Reports:

- Financial: Board discussed the financials including the Check Register, the Balance Sheet and the Profit & Loss Statement. Wickett moved that the financial reports be accepted as presented. Shoemaker seconded the motion. Motion carried.
- Director: Hopkins informed the Board that our new PR person will not be starting as anticipated because she was offered a full time PR position with the State of Wyoming. The search for a PR person will continue. Hissam has all of the new PC's up and running and has started refurbishing the ones they replaced for use as public PCs.
- Foundation: no report at this time.
- Building Project: Barber, Hissam, Matter, and Pidde updated the Board on the Commissioners' work session of February 11, 2013 and progress with contracts and other financial and legal aspects of the upcoming building project. Further clarification of responsibilities and what needs to be done next was explained.
- Conference call with Anders Dahlgren of Library Planning Associates: Dahlgren revisited some of the underlying assumptions from the original needs assessment and talked briefly about several recent trends that are or maybe affecting libraries attitudes towards space and service considerations. Dahlgren will provide an estimated cost for 3 possible options concerning reviewing and/or updating our needs assessment based on our original information, current information and recent trends in library services. Hopkins will coordinate with the architects for forwarding architectural drawings and any other recent information Dahlgren may need.

Unfinished Business:

- WY Retirement: Hopkins reported that the WY Retirement System called and informed her they are currently reviewing the libraries application to join the WY Retirement System and we should have an answer by the March 18 Board meeting.

New Business:

- CD 5037969: CD will be allowed to roll over.

Announcements:

- Popovitch resigned due to ongoing health issues.
- Teen Tech Week is March 10-16, 2013

Next Meeting: Monday, March 18, 2013 at 4:30 PM at the Glenrock Branch Library in Glenrock

There being no further business to bring before the Board, the meeting was adjourned at 6:41 PM.