

Minutes
Converse County Library Board of Trustees
Meeting of March 18, 2013

Present: Scott Barber, Twink Wickett, Holly Shoemaker, Director Karen Hopkins

Absent: Jeremy Matter

Observer: Branch Manager Paul Pidde

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:44 PM, on Monday, March 18, 2013 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Wickett moved that the consent agenda be approved as presented. Shoemaker seconded the motion. Motion carried.

Reports:

- Financial: Shoemaker moved that the financial reports be accepted as presented. Wickett seconded the motion. Motion carried.
- Director: The Duke Energy tax rebate was discussed and inquiries into a lump sum payoff will be explored.
- Foundation: Plan for a raffle fund-raiser of a firearm that will possibly be turned into an annual event is being considered. The Endowment Challenge deadline has been extended until June 30, 2017.
- Building Project: Contract with the architects has NOT been signed as yet. Converse County Bank will be contacted to discuss and finalize shared parking agreement.

Unfinished Business:

- WY Retirement: Wyoming Retirement System informed the Library is eligible to participate in the WY Retirement System pending approval by County Commissioners.
- Needs Assessment update: The proposal from Library Planning Associates, Inc. has not yet been received.

New Business:

- PLA Spring Symposium: Hopkins discussed plans to maximize staff participation in the PLA Online Spring Symposium Wednesday, March 20,
- Trustee Replacement: One inquiry to date. Applicant was forwarded to Converse County web site. Any other candidates are to be encouraged to get their application to the commissioners as quickly as possible.
- Foundation Board appointments: Discussion tabled.
- LGLP renewal update: Premiums will increase 4.13% for FY 2013-14 Renewal application is due by May 1, 2013 and payment is due by July 1, 2013.

Announcements:

- National Library Week is April 14-20

Next Meeting: Monday, April 15, 2013 at 4:30 PM at the Converse County Library in Douglas.

There being no further business to bring before the Board, the meeting was adjourned at 6:41 PM.