

Minutes
Converse County Library Board of Trustees
Meeting of May 20, 2013

Present: Scott Barber, Jeremy Matter, Twink Wickett, Holly Shoemaker, Director Karen Hopkins

Guests: Jeff Bond of Hein/Bond

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:36 PM, on Monday, May 20, 2013 at the Converse County Library in Glenrock.

Consent Agenda Approval: Wickett moved that the consent agenda be approved as presented. Matter seconded the motion. Motion carried.

Reports:

- Financial: Wickett moved that the financial reports be accepted as presented. Matter seconded the motion. Motion carried.
- Director: The Public Relations/Information Manager has been filled by Sara Doyle. No further additions to the Director's Report.
- Foundation: No report.

Open Issues:

- Building Project:
 - Transfer of Deeds: Wickett moved to approve the Transfer of Deeds prepared by County Attorney Quentin Richardson with the addition of reversion of property to the library upon completion of the project. Shoemaker seconded. Motion carried.
 - Converse County Bank Parking Lot Agreement: The county attorney will be asked to draw up the agreement. Matter asked that a statement to the effect that the Library has first Right of Refusal to purchase in the event Converse County Bank is sold, moves, or closes.
- Needs Assessment: Anders Dahlgren of Library Planning Associates, Inc. will begin work on Option 1 of his proposal and should have work completed by next week.
- Owner's Rep/Construction Manager: Those who attended the Owner's Rep interviews shared their comments on the interviews. Inberg-Miller was the successful bidder and has been hired by the County Commissioners for this position. Hal Hutchinson of IME will be the primary contact person.
- Barber will send e-mail to Barbara Bonds of Freudenthal & Bonds regarding status of Joint Powers Board.
- Matter moved to adopt the Wyoming Retirement System resolution. Wickett seconded. Motion carried. Wickett move to approve contributions as 'untaxed'. Shoemaker seconded. Motion carried.

New Business: None

Matter moved to move into Executive Session at 6:11 PM. Shoemaker seconded. Motion carried.

Matter moved to return from Executive Session at 6:50 PM. Wickett seconded. Motion carried

Announcements:

- Commissioners' Budget Work Session, June 11, 2013, 9:30 AM, Commissioners' Chambers, Courthouse.

Next Meeting: Monday, May 20, 2013 at 4:30 PM at the Glenrock Branch Library in Glenrock.

There being no further business to bring before the Board, the meeting adjourned at 6:56 PM.