

Minutes
Converse County Library Board of Trustees
Meeting of June 17, 2013

Present: Scott Barber, Jeremy Matter, Twink Wickett, Director Karen Hopkins

Absent: Holly Shoemaker

Observer: Branch Manager Paul Pidde, Jeff Bond of HeinBond Architects

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:44 PM, on Monday, June 17, 2013 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Matter moved that the consent agenda be approved as presented. Wickett seconded the motion. Motion carried.

Reports:

- Financial: Matter moved that the financial reports be accepted as presented. Wickett seconded the motion. Motion carried.
- Director: Hopkins briefly reviewed the Director Report included in the Consent Agenda packet.

Building Project:

- Jeff Bond of HeinBond Architects provided an update on the status of the building project, specifically the concerns generated by the results of the soil sampling. Bond clarified what the sampling results meant in plain language and summarized the options available. The safety of employees and patrons during the construction period is a major consideration. Pidde will contact the owners of several properties in Glenrock about the possibility of leasing their property if the library needs to vacate the existing library during construction.

Unfinished Business:

- Wyoming Retirement System update: Hopkins reported that paperwork has been returned to the WYRS for a start date of July 1, 2013. First withholdings will come out of the July paycheck.
- Needs Assessment update: Hopkins reported that documents from the architects will be sent to Anders Dahlgren of Library Planning Associates, Inc. for his use with the 2005-06 needs assessment reevaluation. Dahlgren estimates his report should only take a few days from receipt of the information.

New Business:

- Health & Dental Insurance rate increase: Wickett moved that the library share the cost of the 4% increase with the employees at the current employer/employee percentage breakdown. Matter seconded the motion. Motion carried.

Announcements:

- County Budget hearing is on July 15, 2013 at 4:00 PM in the Courthouse.
- Foundation meeting is on Monday, June 24, 2013 at 6:00 PM in the Glenrock Branch Library in Glenrock.

Next Meeting: Monday, July 15, 2013 immediately following the County Budget hearing at the Converse County Library in Douglas.

There being no further business to bring before the Board, the meeting was adjourned at 6:11 PM.