

Minutes
Converse County Library Board of Trustees
Meeting of September 16, 2013

Present: Scott Barber, Jeremy Matter, Bob Lindmier, David Harned, Karen Werner,
Director Karen Hopkins

Observer: Branch Manager Paul Pidde, Jeff Bond of HeinBond Architects, Sarah Doyle –
CCL PR/Marketing

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:37PM, on Monday, September 16, 2013 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Matter moved that the consent agenda be approved as presented. Harned seconded. Motion carried.

Reports:

- Financial: Board reviewed the financial reports. Matter moved that the financial reports be accepted as presented. Werner seconded. Motion carried.
- Director: Hopkins briefly reviewed the Director's Report.

Building Project:

- Jeff Bond of HeinBond Architects updated the Board on the status of the building project. Douglas plans are proceeding at a satisfactory pace.
- Matter moved that the existing Glenrock building be used as the meeting facility contingent upon approval of parking accommodations by Glenrock Planning Commission, and the Town of Glenrock. Harned seconded the motion. Motion carried.
- Lindmier moved the Board of Trustees compose a letter to the Converse County Commissioners requesting the County's assistance in acquiring additional parking through alternative means if the Glenrock Planning Commission/Town of refuses parking accommodations approval. Matter seconded the motion. Motion carried. 3 Ayes. 1 Nay (Werner).

Unfinished Business:

- None at this time

New Business:

- None at this time

Executive session: Matter moved that the Board enter Executive session at 6:03 PM. Harned seconded the motion. Motion carried.

Matter moved that the Board end the Executive session at 7:44 PM. Harned seconded the motion. Motion carried.

Matter moved that an annual evaluation of the Director be made per library policy. Lindmier seconded the motion. Motion carried.

Harned moved that the Board cancel the approval of a previous Library Board authorizing the Library Director and/or Branch Manager to sign custodial contracts and return this action to the Library Board. Werner seconded the motion. Motion carried.

Matter moved that the janitorial contractors be notified in writing that the Board is canceling and annulling all contracts at the end of sixty (60) days from receipt of the letter. Werner seconded the motion. Motion carried.

Matter moved that Barber contact the County Attorney requesting an opinion from the State Attorney General clarifying the definition of “public employee” in W.S.S. 9-13-104 as pertains to the county library director. Lindmier seconded the motion. Motion carried.

Announcements:

- Banned Books Week is from September 22 – 28, 2013
- WLA is from October 3 - 4, 2013 in Cheyenne

Next Meeting: Monday, October 21, 2013 at the Converse County Library in Douglas at 4:30 PM

There being no further business to bring before the Board, the meeting was adjourned at 7:57 PM.