

Minutes  
Converse County Library Board of Trustees  
Meeting of October 21, 2013

Present: Scott Barber, Jeremy Matter, Bob Lindmier, David Harned, Karen Werner,  
Director Karen Hopkins

Observer: Branch Manager Paul Pidde

Guest: Jeff Bond of HeinBond Architects

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:46PM, on Monday, October 21, 2013 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Harned moved that the consent agenda be approved as presented. Matter seconded the motion. Motion carried.

Reports:

- Financial: Financial reports were reviewed. Matter moved that the financial reports be accepted as presented. Harned seconded the motion. Motion carried.
- Director: Hopkins briefly reviewed the Director Report that was included in the Consent Agenda packet.

Building Project:

- Jeff Bond of HeinBond Architects updated the Board on the status of the building project. There are no changes to the Douglas side of the expansion project and designs for Douglas are proceeding at a satisfactory pace. Lindmier made a motion that the proposed parking lot agreement be presented to Converse County Bank for consideration. Werner seconded the motion. Motion carried.
- Bonds for the library expansion and arrangements for the County Treasurer Joel Schell to update the Board at an upcoming meeting were also discussed. Werner will make arrangements with Schell.

Unfinished Business:

- Janitorial Contracts: Matter moved that the existing janitorial contract forms be approved without change. Lindmier seconded the motion. Motion approved.
- Matter moved that advertising for janitorial services for both locations be done as legally required for services to commence January 1, 2014 for the balance of this fiscal year. Lindmier seconded the motion. Motion carried.

New Business:

- Code Adam system: Harned briefed the Board on the Code Adam system project. Hopkins will take the information to library staff for possible implementation in the new buildings..
- AWE purchase: Lindmier moved that the library system acquire one (1) Bilingual Early Literacy Station and one (1) AfterSchool Edge computer for each library location at a cost of \$2,499.00 each plus shipping. Matter seconded the motion. Motion carried.

Executive session: Matter moved that the Board enter Executive session at 8:34 PM. Werner seconded the motion. Motion carried.

Matter moved that the Board end the Executive session at 9:28 PM. Harned seconded the motion. Motion carried.

Harned moved that Copenhaver, Kath, Kitchen & Kolpitzke, LL be engaged for the WGCA claim. Lindmier seconded the motion. Motion carried.

Announcements:

- Glenrock Planning Commission will be meeting Tuesday, November 5, 2013 at Glenrock Town Hall at 5:00 PM
- Glenrock Town Council will be meeting Monday, November 11, 2013 at 7:00 PM

Next Meeting: Monday, November 18, 2013 at the Converse County Library in Douglas at 4:30 PM

There being no further business to bring before the Board, the meeting was adjourned at 9:45 PM.