

Minutes
Converse County Library Board of Trustees
Meeting of May 20, 2014

Present: Scott Barber-teleconference, Jeremy Matter, Bob Lindmier, David Harned, Karen Werner, Director Karen Hopkins

Observer: Branch Manager Paul Pidde, PR/CI Manager Sara Doyle

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 5:41PM, on Tuesday, May 20, 2014 at the Converse County Library in Douglas.

Consent Agenda Approval: Matter moved that the consent agenda be approved as presented. Harned seconded the motion. Motion carried.

Reports:

- Financial:
- Harned moved that the financial reports be accepted as presented. Werner seconded the motion. Motion carried.

Discussion of having an ad in the annual. Werner moved that the library purchase a full page ad in the Converse County Resource Guide this year. Harned seconded the motion. Motion carried.

- Director: Hopkins reviewed Director Report that was included in the Consent Agenda packet. Hopkins added that Craig Johnson's appearances on June 14 & 15 will NOT be ticketed and that there will be a social function – Champagne and Chocolates with Craig, 4:30 PM – with sparkling cider for the kids following the One Book Wyoming/local author event at 2:00 PM.

Building Project:

- Glenrock:
 - Pre-bid meeting in Glenrock was held Tuesday, May 13 with 5 pre-qualified contractors and several sub-contractors in attendance.
 - HeinBond presented a 34 page addendum to the bid documents
 - Question was raised about the possibility of asbestos in either of the existing buildings.
- Consultant – Barber talked to Humphries of Humphries-Poli Architect and received an information packet from them.
- Douglas
 - A "cricket" for the existing roof peaks was discussed.
 - Board/Owners Rep/HeinBond needs to sit down and talk about Douglas library changes before work recommences on Douglas plans, preferably after Humphries-Poli Architects can look over the documentation.
 - Concerns include but are not limited to:
 - Existing roof
 - Staff bathroom on the second floor
 - Glass elevator
 - North entrance – concern based on comments from Owners Rep/Commissioners discussion on May 20, 2014.

Old Business: None

New Business: None

Executive Session.

- Lindmier moved to go into Executive Session at 8:25 PM. Harned seconded the motion. Motion carried.

- Execution session was interrupted for a phone conversation with Owners Rep – Hal about Addendum 4 and where the north entrance deletion came from. Hal remembers seeing something in an email from HeinBond late Friday, May 16, that conflicts with what is seen in Addendum 4.
 - Owners Rep to meet with library board/staff/architects on Wednesday, June 11, 2014
 - Owners Rep to meet with commissioners on Tuesday, June 17, 2014

- Executive Session resumed.
- Matter moved to exit Executive Session at 10:23 PM. Harned seconded the motion. Motion carried.

Announcements:

- Summer Reading program runs from June 9-July 19 with registration starting Monday, June 2
- Craig Johnson appearances at both libraries on June 14 – Douglas and June 15 - Glenrock

Next Meeting: Monday, June 16, 2014 at the Converse County Library in Douglas at 4:30 PM

There being no further business to bring before the Board, the meeting was adjourned at 11:01 PM.