

Minutes  
Converse County Library Board of Trustees  
Meeting of July 21, 2014

Present: Scott Barber, Jeremy Matter, Bob Lindmier, Karen Werner, John Nelson & Director Karen Hopkins

Observer: Branch Manager Paul Pidde, PR/CI Manager Sara Doyle

Resource Person: Dennis Humphries of Humphries/Poli Architects - teleconference if needed

Call to Order: President Barber called the regular monthly meeting of the Converse County Library Board of Trustees to order at 5:45 PM, on Monday, July 21, 2014 at the Converse County Library in Douglas.

Consent Agenda Approval: Matter moved that the consent agenda be approved as presented. Lindmier seconded the motion. Motion carried.

Reports:

- Financial: Following discussion Lindmier moved that the financial reports be accepted as presented. Matter seconded the motion. Motion carried.
- Director: Hopkins briefly reviewed the Director Report included in the Consent Agenda packet.

Building Project:

- Glenrock Project update. The lot has been cleared of all trees, shrubs, old concrete sidewalk, etc. in preparation for excavation. Sprinkler system has been turned off to avoid water accidents. Pidde is to check with local plumbers to try and determine if the existing south and west sprinkler zones can still be used.
- Douglas Project Update/Library Consultant: Hopkins and Barber updated the Board on the conversation with Dennis Humphries of Humphries/Poli Architects on Thursday, July 17, 2014. A conference call with Humphries resulted in the following ideas:
  - Full second floor and eliminate the “new” basement area;
  - with meeting rooms on the second floor, better utilization for other purposes such as maker spaces, children’s programming and easier monitoring by staff;
  - eliminates an elevator level saving about \$25,000.00 in construction costs and simplifying future maintenance/operating costs;
  - fewer columns set further apart to recommended 24-30’;
  - change the café area (currently have a high potential to be a staff or monetary drain) into a sitting/reading area or very small meeting room; and
  - retain the raised floors idea to maximize the flexibility of layout.
  - pre-stressed floors: Humphries said it could be doable but would definitely need to be looked at. It could be coupled with pre-stressed flooring and fewer columns. Pre-cast panels were also mentioned by Lindmier and Humphries

cautioned that the size of the Douglas library might be a significant factor in the cost determination.

- Local heritage/genealogy: Humphries feeling that an area designed for Converse County and using a modified package from a vendor might be the best way to go.
  - Timeline for FF&E: Humphries felt that 6 months would be best with 3 month lead on getting shelving and initial furniture ordered. A field trip to central CO would be appropriate visiting 4-6 libraries and possibly a vendor or two if it can be fit into trip. This trip needs to be done as early in August as possible.
- Future Business: Hiring of Dennis Humphries to be reconsidered following July 24 or 25 conference call between the Library Board, HeinBond and Dennis Humphries.
  - Asbestos Testing: Cost will be \$1,400.00 for Douglas and \$1,200.00 for Glenrock. Bill to be sent to the County Commissioners for payment by Special Project Tax funds.

#### Old Business:

- None

#### New Business:

- Joint Powers Board Reappointment: Matter moved that Werner be re-appointed to the JPB. Lindmier seconded the motion. Motion carried with one abstention.
- Election of Officers: The following persons were elected officers of the Library Board for FY 2014-15.
  - Jeremy Matter, President
  - Scott Barber, Vice-President
  - Karen Werner, Secretary-Treasurer
- Matter moved to go into Executive Session at 11:31 PM. Werner seconded the motion. Motion carried.
- Matter moved to exit Executive Session at 11:59 PM. Lindmier seconded the motion. Motion carried.
- Lindmier moved that the proposed action decided on in executive session be approved. Werner seconded the motion. Motion carried.
- Barber and Hopkins to contact HeinBond for a Thursday or Friday, July 24 or 25, 2014, conference call with Humphries/Poli.

#### Announcements:

- Architect meeting at HeinBond office from 2:00 – 5:00 PM on Wednesday, August 13, 2014.

Next Meeting: Monday, August 18, 2014 at the Converse County Library in Douglas at 5:30 PM

There being no further business to bring before the Board, the meeting was adjourned at 12:15 PM.