

Minutes  
Converse County Library Board of Trustees  
Meeting of September 15, 2014

Present: Jeremy Matter, Scott Barber, Karen Werner, Bob Lind,ier - teleconference & Director Karen Hopkins

Absent: John Nelson

Observer: Branch Manager Paul Pidde

Call to Order: President Matter called the regular monthly meeting of the Converse County Library Board of Trustees to order at 5:45PM, on Monday, September 15, 2014 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Barber moved to accept the consent agenda with the change of removing New Business: Signature Card Updates. Werner seconded the motion. Motion carried.

Reports:

- Financial: Board discussed the financials including the Check Register, the Balance Sheet and the Profit & Loss. Barber moved that the financial reports be accepted as presented. Werner seconded the motion. Motion carried.
- Director: Hopkins briefly went over the Director Report that was included in the Consent Agenda packet.

Building Project:

- Douglas:
  - Meeting on Wednesday, September 17 starting at 9:30 AM to review photos and staff impressions from their Colorado trip. Afternoon session to work on Douglas design issues in order to have final considerations to HeinBond by Friday, September 19.
  - Combining the 6 lots in Douglas into a single legal entity will be done by CEPI.
  - Old EWC building will be going to the Boys & Girls Club or will be sold. The gym in the building may/may not be available for storage. Containers for storage may be a possibility. Masonic Temple basement or CANDO first floor may be possibilities for library operations in connection with storage of a large part of the collection.
- Glenrock:
  - Brick/masonry was discussed with possible further discussion on September 17.
- Library Consultant contract: Lindmier moved that the Humphries-Poli Letter of Agreement for Professional Services dated July 31, 2014 be amended to include a “not to exceed” amount of \$60,000.00 without future Board approval. Werner seconded the motion. Motion carried. Barber to contact Humphries – Poli to get an updated Letter of Agreement to include this not to exceed amount for Board signature.
- Colorado libraries trip: will be covered on September 17 during the morning part of the session. Mind Bending session originally scheduled for September 23 could be covered by Dennis Humphries’s assistant, Katie Spicer, or moved to Wednesday, October 1 which would allow putting it in the Budget for two weeks.

Old Business: none

New Business: none

Executive session:

- Barber moved to go into executive session at 8:19 PM. Werner seconded the motion. Motion carried.
- Barber moved to come out of executive session at 6:53 PM. Werner seconded the motion. Motion carried.
- Barber moved that the motion made in executive session be approved. Werner seconded the motion. Two aye votes, one nay vote, motion carried.

Announcements:

- One Cent Owners Rep Progress report to the commissioners at 11:00 AM on September 16, 2014.
- Board/Staff/Architect/Consultant Mind-Bending session on Wednesday, September 17, starting at 9:30 AM and going all day
- Book Discussion, Wednesday, September 17 at 7:00 PM
- WLA Annual Conference, September 24-26, Casper, Parkway Plaza
- Architect progress meeting, HeinBond offices, Casper, Wednesday, October 15 at 2:00 PM
- Craig Johnson at Glenrock Branch Library, Tuesday, October 14 at 6:30 PM

Next Meeting - Building: Monday, October 6, 2014 at the Converse County Library in Douglas at 5:30 PM

There being no further business to bring before the Board, the meeting was adjourned at 9:36 PM.