

Minutes
Converse County Library Board of Trustees
Meeting of January 19, 2015

Present: Jeremy Matter, Scott Barber, Karen Werner, Bob Lindmier, John Nelson & Director Karen Hopkins

Observer: Branch Manager Paul Pidde

Call to Order: President Matter called the regular monthly meeting of the Converse County Library Board of Trustees to order at 4:55 PM, on Monday, January 19, 2015 at the Glenrock Branch Library in Glenrock.

Consent Agenda Approval: Werner moved to accept the consent agenda. Lindmier seconded the motion. Motion carried.

The Board was able to tour the new building construction site for the Glenrock library and see first hand how it is progressing. Pat Hughes, Sampson Construction site supervisor, was the tour guide.

Reports:

- Financial: Board discussed the financials including the Check Register, the Balance Sheet and the Profit & Loss. General discussion of Library income/spending options concluded with the desire to have the County Treasurer, Joel Schell, speak at the February regular Board meeting and help the Board understand their options. Lindmier moved that the financial reports be accepted as presented. Nelson seconded the motion. Motion carried.
- Director: Hopkins briefly went over the Director Report that was included in the Consent Agenda packet.

Old Business:

- RFID: Lindmier moved that the library select 3M as our RFID project vendor with a starting budget of \$15,000.00. Werner seconded the motion. Motion carried.

New Business:

- GOAT – Get Our Act Together: Discussion of how important it is for the library & Board to stay in communication with each other about all aspects of the building project. A timeline is needed to help with this and the following items were identified as points that needed to be tracked with the knowledge that others would be added as they are identified.
 - Final design ready – Feb 24, 2015 date is known
 - Ready to bid – should know at Feb 11 Architects progress mtg
 - Contract signed - should know at Feb 11 Architects progress mtg
 - When asbestos work being done
 - How long for asbestos/demolition to be done
 - WY Attorney General opinion on our use of the Ft Steele building on the Fairgrounds
 - Walkthrough of the Douglas library to designate items/fixtures to be kept

Announcements:

- One Cent Progress meeting, Tuesday, January 20, 2015, 11:00 AM, Commissioners Chambers

- Library Board Training, 12:30 – 4 PM, Thursday, Jan 22, 2015, Laramie County Library System, 2200 Pioneer Ave, Cheyenne (RSVP to Jamie Markus, WSL Library Development Office Manager, at Jamie.markus@wyo.gov or 307-777-5914)
- WLA Legislative Reception, 5:30 PM, Thursday, Jan 22, 2015, Wyoming State Library, 2800 Central Ave., Cheyenne (RSVP Jamie.markus@wyo.gov or 307-777-5914)

Next Meeting:

- Building: Monday, February 2, 2015, 4:30 PM at the Converse County Library in Douglas
- Regular: Monday, February 23, 2015, 4:30 PM at the Converse County Library in Douglas

There being no further business to bring before the Board, the meeting was adjourned at 7:44 PM.